

Competency Self-Assessment

Name: _____ Current Title: _____

Years in Current Position: _____ Years with Department: _____

Years with State Government: _____

List previous positions/titles with Department:

1. _____
2. _____
3. _____

List previous positions/titles within Vermont State Government:

1. _____
2. _____
3. _____
4. _____
5. _____

List previous positions outside VT State Government, with time periods:

1. _____
2. _____
3. _____
4. _____
5. _____

Select the five competencies your department has identified for your job specifically (or select from the VT Core Competencies* five that are most critical to your current job). **List 2-3 typical activities that would describe how you apply each competency.**

1. _____
2. _____
3. _____
4. _____
5. _____

Additional competencies I possess:

1. _____
2. _____
3. _____
4. _____
5. _____

* "Competencies" are observable and measurable knowledge, skills, and abilities necessary to achieve results aligned with the goals of the organization. Download the Vermont Core Competencies from the Dept. of Human Resources Workforce Planning section on competencies.